

**Sample form, not for offline completion.**

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# Outstanding Agency New Zealand - Up to 5 Staff

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Start here

Nominee's Name (Organisation or Individual)

What is your name? Or who is the best person to contact regarding this entry?

What organisation do you work for?

What is your job title?

What is your best contact phone number?

What is your email address?

In what region is the nominated organisation's Head Office located?

Auckland
Bay of Plenty
Canterbury
Gisborne
Hawkes Bay
Manawatu-Whanganui
Marlborough
Nelson
Northland
Otago
...

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## Eligibility

**RCSA Terms and Conditions** I have read, understood and agree to the Terms & Conditions listed under the Important Information tab [here](#).

I understand that the Chair (or Deputy Chair, should a conflict of interest arise) of the relevant RCSA Region Council will review the names of entrants who have applied for the Award with the purpose of identifying any areas of concerns for further investigation.

What is the nominee's **Corporate** Membership number (if applicable)? (optional)

Does your agency consist of 4 or less FTE Staff members?

Do you draw on shared services with other companies?

Yes
No

Are you a subsidiary of a larger company?

Yes
No

# Demographics

What year was your agency established?

Enter the number of customer-facing employees (income producers) employed by your company

Enter the number of other employees (non-income producers) employed by your company

Enter the number of permanent vacancies filled in the year between July 2022 and June 2023 by your company

Enter the number of temporary/on-hire/contract vacancies filled in the year between July 2022 and June 2023 by your company

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## Criterion 1

**Before you start:** Have you checked out the [Guiding Principles for completing your entry?](#)

### ***Clients: 20 Points***

Describe how your company consistently delivers an outstanding client experience to your clients. Please upload up to 350 three pieces of relevant evidence such as testimonials (videos are acceptable). words

**Note: Your entry should cover information relevant to the period from June 2022 to July 2023.**

Any information relating to previous years may be included to demonstrate longevity of success however please ensure you distinguish what year(s) the data pertains to.

If you have any URL's to add, please add them in this answer box.

Any evidence uploaded should be both concise and easy to identify as supporting the substance of claims.

Upload evidence of outstanding client experience 1 of 3



Upload evidence of outstanding client experience 2 of 3 (optional)



Upload evidence of outstanding client experience 3 of 3 (optional)



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## Criterion 2

### ***Candidates: 20 Points***

Describe how your company consistently delivers an outstanding candidate experience to your candidates (including on-hire employees and contractors, if applicable). Please upload up to three pieces of relevant evidence such as testimonials (videos are acceptable). 350 words

**Note: Your entry should cover information relevant to the period from June 2022 to July 2023.**

Any information relating to previous years may be included to demonstrate longevity of success however please ensure you distinguish what year(s) the data pertains to.

If you have any URL's to add, please add them in this answer box.

Any evidence uploaded should be both concise and easy to identify as supporting the substance of claims.

Upload evidence of outstanding candidate experience 1 of 3



Upload evidence of outstanding candidate experience 2 of 3 (optional)



Upload evidence of outstanding candidate experience 3 of 3 (optional)



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## Criterion 3

### ***Employees: 20 Points***

Describe how your company consistently delivers an outstanding employee experience to your internal staff. Please upload up to three pieces of evidence such as testimonials (videos are acceptable) 350 words

**Note: Your entry should cover information relevant to the period from June 2022 to July 2023.**

Any information relating to previous years may be included to demonstrate longevity of success however please ensure you distinguish what year(s) the data pertains to.

If you have any URL's to add, please add them in this answer box.

Any evidence uploaded should be both concise and easy to identify as supporting the substance of claims.

Upload evidence of outstanding employee experience 1 of 3



Upload evidence of outstanding employee experience 2 of 3 (optional)



Upload evidence of outstanding employee experience 3 of 3 (optional)



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## Criterion 4

### ***Community: 20 Points***

Describe how your company contributes to the recruitment and staffing industry, other stakeholders and the broader community (eg charitable/NFP organisation, philanthropic endeavour etc). Please upload up to three pieces of relevant evidence such as testimonials (videos are acceptable) 350 words

**Note: Your entry should cover information relevant to the period from June 2022 to July 2023.**

Any information relating to previous years may be included to demonstrate longevity of success however please ensure you distinguish what year(s) the data pertains to.

If you have any URL's to add, please add them in this answer box.

Any evidence uploaded should be both concise and easy to identify as supporting the substance of claims.

Upload evidence of contributions to the community 1 of 3



Upload evidence of contributions to the community 2 of 3 (optional)





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## Criterion 5

### ***Financial Metrics: 5 Points***

Financial information will only be requested of nominees who are shortlisted following the completion of judging for criterion 1-4.

For these who are shortlisted, the only information that will be requested will be:

1. Management and Staff Expense as a % of gross profit or net fee income for the year July 2022 to June 2023

This information will only be utilised by RCSA staff to determine the final overall score for the complete entry.

Further information will be provided to those shortlisted.

Principal Partner

